

NATIONAL STATE DATA CENTER STEERING COMMITTEE

Todd Graham (MN), *Chair*
Suzan Reagan (NM), *Vice Chair*
Pam Schenker (FL), *Co-Secretary*
Melissa Stefanini (TN), *Co-Secretary*

*Representing a Network of 1,800
State Data Centers and Affiliates Nationwide*

Allen Barnes (AZ)
Gregg Bell (AL)
Michael Moser (VT)
Jennifer Shultz (PA)
Dan Veroff (WI)

We Bring Value-Added Census Data and Education to the User

State Data Center (SDC) Steering Committee Conference Call, March 13, 2018

State Data Center Steering Committee		Customer Liaison and Marketing Services Office (CLMSO):	Census Information Centers (CIC) Steering Committee
Allen Barnes	Suzan Reagan	Barbara LaFleur	
Dan Veroff	Todd Graham	Karen Haugen	
Jennifer Shultz	Melissa Stefanini		
Pam Schenker	Michael Moser		

Call began at 2:00 pm EDT

Logistics for the Annual Training Meeting

Todd: What is the capacity of the hotel? How many rooms are there for those that are interested in self-pay? There is a small audience for self-pay. Maybe 15-20 people.

Tree State Feedback

Suzan: California has requested to send someone other than the lead to the annual meeting.

Allen: Reached out with no response.

Dan V.: Illinois has some concerns regarding the program that are specific to Illinois and structure now that the lead has retired. Sherrie Taylor is expected to fill the gaps until there is a new lead designated, including LUCA.

Todd: Jeff Meisel asked if there are short instructional videos that we'd like to see on the multimedia video page. Don't know that we've asked this of the tree states. Maybe we revisit – not urgent. We will let Jeff know in April that we haven't forgotten about it.

SDCs' Relationships with National Groups

National Council of State Legislature's (NCSL) – 2020 Resources

- 2020 Census Resources and Legislation
 - o <http://www.ncsl.org/research/redistricting/2020-census-resources-and-legislation.aspx>
 - Tracking who has legislation and who has executive orders
 - Allen: That helped us in our meeting in Arizona. Showed in meeting that there was legislation out there and also helped get higher ups get more interested in activities of 2020. Thank you for getting that out to us.

- Todd: Asked Kaile Bower from Census if there was some model legislation. Her response was no but there are examples if states want to go down another path.

American Statistical Association (ASA)

- *Count on Stats*
 - o <https://www.amstat.org/ASA/Science-Policy-and-Advocacy/Count-on-Stats.aspx?hkey=fcb6d461-e77e-42f9-ad27-7a2c674a4216>
 - o ASA has been joined by organizations in the support of the federal statistical system.
 - o Todd: Asked Megan at ASA, what does it mean to be a partner? Megan – share in decision making resource – campaign is able to use our identity and vice versa – no financial investment required – this is very interesting and have to get back to you – we aren't a trade association and not really a professional association – we represent the census partners – maybe its something we get involved in – steering committee's thoughts and ask more general membership (bring up to people at April meeting)
 - o Pam: are we part of the federal statistical system that they are supporting? Is it a loop? Does this mean we are supporting ourselves? Our MOA comes from CB? Can the SDC program join as a partner?

Karen H. joined at 2:15 pm

Barb joined at 2:16 pm

2020 Preparedness Work Group. (Dan, Jenn)

Recap of workgroup meeting from Dan V. – March 12, 2018

- Main goal to start compiling resources, links, good practices, etc, and making them available through one-stop-shop webpage within the Clearinghouse website.
 - o Sifting categories of resources that would like to display
- Members: Dan Veroff (WI), Jenn Shultz (PA), Katie Springer (IN), Liz Brooks (AK), Jan Vink (NY), Karen Louie (CA), Maria & Susan Bower (MN), Kathy Hale (PA)
- Session at training conference – 75 minutes
 - o What states are doing to get ready for 2020 Census:
 - Dan V.: Not enough time for round tables so the goal is to have 4 people on panel talking for 10-11 minutes then questions and answers. So far we have Karen or Walter from CA, Jan Vink, and maybe Dan V. Possibly Bob Coats, and a couple of others.
 - o Complete Count Committees (CCCs)
 - Speaker from field division (15 minutes) and two SDCs (15 minutes each and 15 minutes for questions and answers)
 - Liz Brooks from Alaska

Todd: Tuesday morning session – possible to make 15 minutes longer, push things back, and adjourn at 5 instead of 4:45?

- Barb: let me talk to Lakiva. (This has since been approved).

Dan V.: will be meeting again before conference - taking a crack at big categories for 2020 page on clearinghouse as well as 1 page fact sheets we discussed in Feb

- Todd: sent to people on call an invite to be WordPress authors

DUB Team Updates

Barb: Been busy working on coordinating the logistics for the SDC Annual Training Conference

SDC Annual Training Conference Logistics

- How many self-pays can be accommodated?
 - At this point, anyone who has requested space have been accommodated
 - All self-pay requests need to go through Lakiva
- Anyone who wants to attend that is not a lead, needs to go through Lakiva
 - This includes people who are only there for sessions and not using the hotel rooms (day visitors)
- Steering Committee members should contact tree states and explain that anyone that wants to attend that is not a lead, needs to go through Lakiva. This includes people who are attending and representing the lead.
- Todd: States and Universities have different standards for approving travel. People are asking for an agenda for travel approval. Do we have an ETA?
- Barb: Final draft is what we sent today. This cannot be released to network yet. If someone needs it, have them contact us. When we send it out, this is for your use for travel, not for other eyes. Headed up for final approval with executive staff.
- Island territories will not be attending this meeting at this time.
 - Customize an agenda for them for next year that runs concurrently with the annual meeting agenda.
- Acknowledgement to DUB staff by the steering committee for all the hard work that they have done with both logistics and the agenda for the meeting.

Overall Agenda for the April 2018 Annual Training Conference

- Discussion of proposed draft agenda (has since been sent to leads)
- Discussion of the third day of the conference including the 40th Anniversary of the Network
 - Brief history of SC program. Barb will prepare.
 - Brief history of members. However the SC wants – pictures, etc.
 - Ask the network for ideas to include
 - Annette Watters 1940 Census Release
- Longest and newest member awards
- Gustafson award – Pam and Barb are working on physical award
- How to welcome new conference participants?
 - New to program, the conference, etc.?
 - Possibly have breakfast with them one morning
- Networking time

Business Meeting Topics – Tuesday, April 10, 2018

- Introduce officers on the first day.
- Recap of activities from last 6-12 months.
- Open forum –
 - Things that they want the steering committee to be working on

- o Priorities for the steering committee working with DUB
- o Webinar topics for the coming year
- o Topics for next year's annual meeting agenda
- o Suzan requested a paper and easel for front of room. Barb is working on request.

Local Update of Census Addresses (LUCA)

Training

- Suzan provided feedback that some of the training last fall was not technical enough. Not sure if new training that is being held this month is more technical.
 - o Scheduling not as smooth as we'd like in some cases

GUPS Software

- There are some issues that are getting worked out. There will be FAQs and more documentation put up on the LUCA website.
- Issues with passwords, there is a toll free number to call.
- States can also receive information on LUCA mailings to local governments in order to monitor the 120-day clock. Contact your regional office for this.
- No set criteria for setting up meetings per state. Some are public meetings, some are closed. There is a list on the LUCA site where public meetings are being held.
- Suzan: when is the travel for GUPS training going to close?
 - o Barb: Assuming May but will find out.

Participant Statistical Area Program (PSAP)

Will release data files and GUPS at the same time

Update on CIC Activities

The CIC steering committee has not met since the February meeting in DC and will have a conference call next week. They are in the process of planning for their meeting that is tentatively scheduled for August.

Conference call adjourned at 3:17 pm EDT